**Step 1**

**Choose an *Action Step*:** Select an *Action Step* to work on from the Texas State Literacy Plan (TSLP).

* Review your data-informed plan for improving literacy instruction, TSLP Online Course assignments, and *Implementation Map.*
* Which *Action Step* relates most to your current needs and priorities?
* Which *Action Step* will act as the greatest lever for improving support for students?

**Step 2**

**Review *Indicators* and Determine a Focus:** Review *Indicators* and *Sample Evidence* for the *Action* Step, look over TSLP Online Course assignment,and determine which *Indicators* will be the focus of your work.

**Step 3**

**Plan for Implementation:** Create an informed and clear implementation plan for the *Indicators* you’ve selected.

* **Resources:** Based on the *Samples Evidence* and TSLP Online Course assignment for your selected *Indicators*, what do you need to learn or gather information about?
* **Strategy:** After educating yourself on the *Action Step* and *Indicators* you will focus on, create a detailed plan for implementation.
  + What actions will you take in implementing your plan?
  + How will the activities you’ve planned lead to improved support for students?
  + How will you know if your implementation has been successful? What do you expect to see staff/students doing that will indicate success?
  + How/when will you support implementation, monitor progress, make adjustments, and ensure sustainability?
  + How will you prepare for challenges or problems you will need to solve? What support do you need?
  + How will you communicate your plan to school staff?
  + What is your implementation timeline?

**Step 4**

**Implement Your Plan:** Put into action the plan you created in Step 3 and collect and organize relevant documentation.

**Step 5**

**Assess Progress:** Assess progress based on your implementation plan.

* Are you on-track with the timeline you established for implementation? Are adjustments needed?
* Does evidence show you’re implementing what you originally planned? Does evidence indicate your implementation is effective?

**Step 6**

**Determine What You’ll Focus on Next:** Once you are ready, determine what you’ll work on next.

* Can you now change your implementation rating for the *Action Step*?
* Are there additional *Indicators* for the *Action Step* that will become your new focus, or are you ready to begin the process again by choosing a new *Action Step*?